

American Choral Directors Association

Agreement for Services

This agreement for services, made on the date: _____, is by and between the below identified segment of the American Choral Directors Association, hereinafter called Sponsor, and _____ hereinafter called Contractor. In consideration of the promises of the Sponsor contained herein, Contractor agrees to provide the following services at the identified event:

Description of Services: _____

Name of Event: _____

Location of Event: _____

Inclusive Dates: _____

Sponsor will compensate Contractor at the end of the event for said services in the amount of \$_____ per day for ____ days for a total of \$_____.

In addition, Sponsor will:

1. Reserve and pay for Contractor’s hotel (room & taxes only) for ____ days.
2. Pay meals (excluding alcohol) for ____ days not to exceed a per diem of \$40.00.
3. Pay transportation costs as follows:
 - a. Miles driven at the current IRS tax rate.
 - b. Parking and road tolls
 - c. Pay for coach airfare reservations

(All Receipts must be submitted to Sponsor within 30 days.)

It is agreed that Contractor is an independent contractor for the purposes of this agreement and is not an employee of Sponsor, and that Contractor shall be solely responsible for all income and self-employment taxes that may be due in connection with the compensation paid hereunder.

Both the Sponsor and Contractor shall be excused from and not be liable for its failure to perform the Agreement to the extent due to occurrences or emergencies beyond a party's control and without the party's fault or negligence, including but not limited to acts of God, war, terrorist attack, pandemic, epidemic, endemic, government order or regulation disaster, corporate travel restrictions, labor disputes, civil disorder, curtailment of transportation facilities, or any declaration of official health regulation or advisory. The Agreement may be terminated without liability (compensation) for any one or more of such reasons by written notice from one party to another.

It is further agreed that this document constitutes the entire agreement between Sponsor and Contractor and no other verbal or written agreement exists.

Identification of Sponsor within ACDA:

National: _____ **Region:** _____ **State:** South Dakota

Sponsor:
Signature: _____

Contractor:
Signature: _____

Print Name: _____

Print Name: _____

Address: _____

Address: _____

Telephone: _____

Telephone: _____

Email: _____

Email: _____