

South Dakota ACDA Travel and Expense Voucher

Update January 4, 2022

Name

State Committee Chair

Home Street Address

City, State, Zip Code

Phone

MILEAGE EXPENSES

From

To

Purpose

Date

(Mileage) _____ roundtrip miles x \$0.585 = \$ _____

MISCELLANEOUS EXPENSES

Item One: _____ \$ _____

Item Two: _____ \$ _____

Item Three: _____ \$ _____

Item Four: _____ \$ _____

TOTAL EXPENSES DUE FROM SD-ACDA \$ _____

Signature

Date

ATTACH ALL RECEIPTS

For State Treasurer:

Date: _____

Check #: _____

Amount: \$ _____

Other: